

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
CAMERON COUNTY DRAINAGE DISTRICT NO. 5
March 26, 2024**

The meeting was convened at 9:30 A.M. on March 26, 2024, in accordance with the notice posted at the offices of the District at 221 E. Van Buren, Suite 4, Harlingen, Texas.

Present at the meeting were Directors Steven Jennings and Jerome Wade. Others in attendance were Engineer Jack L. Brown, Attorney Buddy R. Dossett, General Manager Rolando Vela, Assistant General Manager Veronica Larraga, and Eloy Macias. Also in attendance were Alan Moore and Victor Leal.

- Item 1 Pledge of Allegiance
- Item 2 After discussion, motion was made by Jerome Wade, seconded by Steven Jennings and passed that the **Minutes of the Regular Meeting of March 12, 2024**, be approved.
- Item 3 No one was present to discuss items not on the agenda.
- Item 4 After discussion, the following action was taken on subdivision plats:
 - 4.1 **BT PRIMERA SUBDIVISION** (A 1.00 ACRE (43560.00 SQUARE FEET) TRACT OF LAND, MORE OR LESS, SITUATED IN THE CITY OF PRIMERA, BEING DESCRIBED AS THE EAST 1 ACRE OUT OF THE SOUTH 5 ACRES OUT OF THE WEST 20 ACRES OF BLOCK NUMBER SIXTY (60), WILSON TRACT SUBDIVISION) – Motion was made by Jerome Wade, seconded by Steven Jennings and passed, to approve the preliminary plat.
- Item 5 Office.

After a presentation and discussion by Victor Leal, a motion was made by Jerome Wade, seconded by Steve Jennings passed, to renew Microsoft 365 Business Professional to include email services for the three District employees and to move forward in securing a domain for 10 years and a 1 year hosting package from CyberNation.
- Item 6 Motion was made by Jerome Wade, seconded by Steven Jennings and passed, to accept conveyance of 1.307 acre tract of land out of 22.002 acre tract out of Block 11, and Block 16, Dougherty & Paillett Subdivision in Survey 293, on Pablo Gonzales II Subdivision.
- Item 7 Report
 - 7.1 Manager
 - 7.1.1 FIF Projects – Manager Vela reported that we are hoping to have the environmental studies completed by June for the Murphy and Southfork detention basins and environmental study on the North Main Drain detention completed by the Fall.

7.1.2 Combes Relief Project – Construction of the open drain has been completed. We are waiting on the installation of three 30” culverts that will go under FM 508.

7.1.3 Palm Valley Drainage Project - Manager Vela reported that the contractor had problems stabilizing the water table but has found a solution and is moving along.

7.2 District Engineer – Engineer Brown reported that he will check to see if the properties of Maria Campbell and Daniel Castro have been staked out.

7.3 District Attorney – No additional report.

Item 8 Motion was made by Jerome Wade, seconded by Steven Jennings and passed, to approve the following claims:

CONSTRUCTION & MAINTENANCE FUND

Ck No. 7247	Rolando Vela	\$	3,587.32
Ck No. 7248	Veronica Larraga		2,153.73
Ck No. 7249	Eloy S. Macias, Jr.		1,900.35
Ck No. 7250	BCBSTX		5,677.44
Ck No. 7251	Dearborn Life Insurance Company		14.20
Ck No. 7252	WM Corporate Services, Inc.		2,583.14
Ck No. 7253	Shirley & Sons Construction Co., Inc.		165,300.00
Ck No. 7254	EarthCo, LLC		17,050.00
Ck No. 7255	AIM Media Texas		1,264.28
Ck No. 7256	Harlingen Chamber of Commerce		1,000.00
Ck No. 7257	Wells Fargo Financial Leasing, Inc.		162.00
Ck No. 7258	Archer Business Systems Inc.		10,198.00
Ck No. 7259	CyberNation		6.50
Ck No. 7260	Rolando Vela		200.00
Ck No. 7261	Rolando Vela		1,331.31
Ck No. 7262	City of Combes		65,145.76
TCDRS (ACH Debit)			3,424.82
Electronic Federal Tax Payment System			5,348.70
TOTAL CONSTRUCTION & MAINTENANCE FUND		\$	<u>286,347.55</u>

Item 9 There were no non-action items discussed.

There being no further business, the meeting was adjourned at 11:13 a.m. on March 26, 2024.

Jerome Wade, Secretary

ATTEST:

Steven Jennings, President