

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
CAMERON COUNTY DRAINAGE DISTRICT NO. 5
November 28, 2023**

The meeting was convened at 9:30 A.M. on November 28, 2023, in accordance with the notice posted at the offices of the District at 221 E. Filmore, Harlingen, Texas.

Present at the meeting were Directors Steve Jennings, Jerome Wade, and Nicholas Consiglio. Others in attendance were Engineer Jack L. Brown, Attorney Buddy R. Dossett, General Manager Rolando Vela, Assistant General Manager Veronica Larraga, and Eloy Macias. Also in attendance were Alan Moore, Dustin Moore, and Joe Martinez.

- Item 1 Pledge of Allegiance
- Item 2 After discussion, motion was made by Jerome Wade seconded by Nicholas Consiglio and passed, that the **Minutes of the Regular Meeting of November 14, 2023**, be approved.
- Item 3 No one was present to discuss items not on the agenda.
- Item 4 After discussion, the following action was taken on subdivision plats:
- GOMEZ TRACT SUBDIVISION (ALL OF BLOCKS 146, 147 148, 149, 150 AND 151, MCLEOD-HOOD PROPERTIES SUBDIVISION NUMBER 1) –** Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed, that this subdivision plat be denied.
- BRADWELL SUBDIVISION (BEING A SUBDIVISION OF 9.39 ACRES OUT OF BLOCK 33, STUART PLACE SUBDIVISION) -** Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed, to approve and sign this subdivision plat.
- PELICAN’S LANDING ESTATES PHASE III (8.59 ACRES OF LAND OUT OF BLOCK 99, WILSON TRACT SUBDIVISION) -** Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed, to approve and sign this subdivision plat.
- Item 5 New Office Location
- 5.1 Phone & Data Storage - Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed to approve contract with CyberNation for phone service and data storage for the new office location.
- 5.2 Printer Copier – Joe Martinez with Don Brown Business Systems was present to answer questions regarding printer/copier. After discussion, motion was made by Nicholas Consiglio, seconded by Jerome Wade and passed, to approve contract lease with Don Brown Business Systems for printer/copier.
- 5.3 Internet – Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed to approve contract with Spectrum for Internet service.

- 5.4 Post Office Box – Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed, to authorize General Manager to apply for Post Office Box.
- 5.5 Furniture and Fixtures – Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed, to authorize General Manager and Assistant General Manager to make furniture and fixture purchases up to \$10,000 for new office.

Item 6 Railroad Crossing Replacements and Upgrades.
 Motion was made by Nicholas Consiglio, seconded by Jerome Wade and passed, to authorize the District to submit permit applications to the railroad for various crossing permits that the District needs. There are four in total that are needed. There are three on the spur line to RGV Sugar Growers and one on the main line for the Commerce Street crossing.

Item 7 Conveyance of drains to District by Harlingen Irrigation District No. One.
 No report.

Item 8 Report

- 8.1 Manager
 - a. Combes Relief Drain- Proposed ditch is scheduled to be surveyed this week and excavation should begin the first week in December.
 - b. We are working on gathering information for the auditor.
 - c. Murphy Diversion Channel – We need to have the property staked out.
 - d. North Main Drain/Harlingen Country Club – Court hearing is set for December 12, 2023.
 - e. Tom McLemore with Harlingen Irrigation notified Manager Vela that some of the ditches will have to be step-cut due to machinery no longer available to reach the bottom of some of the bigger ditches.
 - f. Manager Vela and Engineer Brown have a 3 p.m. conference call with TxDOT today regarding the Expressway crossing at Combes.
- 9.2 District Engineer – North Main Drain (Bank Stabilization) – Contractor has been shut down due to inclement weather.
- 9.3 District Attorney
 No report.

Item 9 Motion was made by Jerome Wade, seconded by Nicholas and passed, to approve the following claims:

CONSTRUCTION & MAINTENANCE FUND		
Ck No. 7132	Scheibe Consulting, LLC	\$ 16,581.25
Ck No. 7133	La Feria Irrigation District No. 3	10,110.00
Ck No. 7134	Cameron Appraisal District	12,675.50
Ck No. 7135	La Feria Irrigation District No. 3	83.32
Ck No. 7136	CyberNation	1,950.00
Ck No. 7137	CyberNation	3,100.00
Ck No. 7138	Veronica Larraga	172.65
TOTAL CONSTRUCTION & MAINTENANCE FUND		<u>\$ 44,672.72</u>

Item 13 There were no non-action items discussed.

There being no further business, the meeting was adjourned at 12:30 p.m. on November 28, 2023.

Jerome Wade, Secretary

ATTEST:

Steve Jennings, President