

**MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF
CAMERON COUNTY DRAINAGE DISTRICT NO. 5
August 27, 2024**

A meeting of the Board of Directors of Cameron County Drainage District No. 5 convened on August 27, 2024, at 8:00 a.m. at the office of the District pursuant to notice duly given as required by law. Present were Directors Steve Jennings, Jerome Wade and Nicholas Consiglio, General Manager Rolando Vela, Assistant General Manager Veronica Larraga, District Attorney Buddy R. Dossett, District Engineer Jack L. Brown, and GIS Specialist Eloy Macias. Also in attendance was Alan Moore. President Jennings called the meeting to order and presided.

- Item 1 Pledge of Allegiance
- Item 2 Minutes. The Minutes of the August 27, 2024, meeting were presented and reviewed. The motion was made by Jerome Wade, seconded by Nicholas Consiglio that the Minutes of the August 27, 2024, meeting be approved. Following a discussion, the motion carried.
- Item 3 No one was present to discuss items not on the agenda.
- Item 4 Subdivisions.

HARLINGEN LAKES SUBDIVISION PHASE I & II (A 55.90 acre tract of land out of Survey 295, Stuart Place Subdivision) – Detention is proposed on a 10/50 year basis and is proposed to be accomplished by constructing three lakes within the development. Maintenance will be by a homeowners association. Discharge from the detention basins will be directed to the Stuart Place Main Drain by way of a storm sewer. A license agreement for the discharge pipe into the drain will be required. Water and sanitary sewer is to be provided by the Harlingen Waterworks System. Motion was made by Jerome Wade, seconded by Nicholas Consiglio to approve the preliminary plat. Following a discussion, the motion passed.

LIBERTY SUBDIVISION LOT 1 REPLAT (Being 61.26 acres of land and being a replat of Lot 1, Block 1 Liberty Subdivision) – Water and sanitary sewer will be provided by the Harlingen Waterworks System. An additional 30’ of property was granted to accommodate the widening of the existing drain along the west and south side of the proposed lot. Motion was made by Jerome Wade, seconded by Nicholas Consiglio to table this plat. The original was not present. Following a discussion, the motion passed.

SAN MARCOS SUBDIVISION NO. 3 (A 19.00 acre tract of land being a part of portion out of Block 29, Wilson Tract Subdivision) – Detention is proposed on a 10/50 year basis and is proposed to be accomplished by widening the lateral drain along the north property line and constructing an interior drainage swale and detention within a publicly dedicated 20 and 40 foot easement. A license agreement for the discharge pipe into the drain will be required. Water and sanitary sewer is assumed to be provided by the City of Combes. At the District’s meeting on August 13, 2024, the Board agreed to assist in the oversizing of the proposed culvert under Cragon Road from an existing 24” to a 48” culvert. Motion was made by Nicholas Consiglio, seconded by Jerome Wade to deny this plat. Following a discussion, the motion was passed.

LOT 5A AND LOT 11A, BLOCK 14, RE-PLAT OF LOTS 5, 6, 11 AND 12, BLOCK 14 TOWNSITE OF PRIMERA (Being 0.15 acres of land, more or less, consisting of all of lots 5 and 6, Block 14, Townsite of Primera; and being 0.15 acres of land, more or less, consisting of all of Lots 11, and 12, Block 14, Townsite of Primera) – Motion was made by Nicholas Consiglio, seconded by Jerome Wade to approve and sign this subdivision plat. Following a discussion, the motion passed.

- Item 5 Budget and Total Tax Rate
 - 5.1 A Public Hearing was held concerning the proposed tax rate for the tax year 2024. The required notice was published in the Valley Morning Star on Saturday, August 17, 2024, for the required period of time.
 - 5.2 Manager Vela presented the proposed budget for the Construction and Maintenance Fund and the Interest and Sinking Fund. After discussion, motion was made by Jerome Wade, seconded by Nicholas Consiglio to adopt the budgets. Following a discussion, the motion carried. The budgets adopted area as follows:

CAMERON COUNTY DRAINAGE DISTRICT NO. 5
 BUDGET
 FOR THE YEAR ENDING SEPTEMBER 30, 2025

| | | 2024-2025 CONSTRUCTION & MAINTENANCE FD. |
|------------------------------|----|--|
| REVENUE: | | |
| Current taxes | | 3,836,937 |
| Delinquent taxes | | 72,000 |
| Supplementals | | 9,862 |
| Penalty & Interest | | 54,000 |
| Less: Discounts | | (74,000) |
| Errors & adjustments | | (60,000) |
| Collection expense | | (38,369) |
| TOTAL TAX REVENUE | \$ | 3,800,430 |
| Plat review fees | | 3,000 |
| Donated ROW & Ditches | | - |
| Permit Income | | - |
| Grant Income | | - |
| Interest income | | 200,000 |
| TOTAL REVENUE | \$ | 4,003,430 |
| EXPENDITURES: | | |
| Appraisal District fees | | 54,281 |
| Audit expense | | 12,750 |
| Board meetings expense | | 30,380 |
| Capital Outlay: Right of Way | | - |
| Drainage Ditch Construction | | 2,914,358 |
| Car Allowance | | 4,800 |
| Contractual Services | | 24,000 |
| Drainage ditch maintenance | | 450,000 |
| Election expense | | - |
| Environmental compliance | | 5,000 |
| General engineering | | 50,000 |
| Health Insurance | | 60,257 |
| Insurance and bonds | | 3,500 |

| | |
|---|----------------------------|
| Interlocal Agreement | 45,000 |
| Legal | 6,000 |
| Office expense | 11,500 |
| Payroll taxes | 20,254 |
| Rent | 24,432 |
| Retirement expense | 24,762 |
| Salaries | 252,156 |
| Travel and education | 10,000 |
| TOTAL EXPENDITURES | <u>\$ 4,003,430</u> |
| EXCESS OF REVENUES OVER (UNDER EXPENDITURES) | \$ - |
| BEGINNING FUND BALANCE | <u>6,179,396</u> |
| ENDING FUND BALANCE | <u><u>\$ 6,179,396</u></u> |

**CAMERON COUNTY DRIANAGE DISTRICT NO. 5
INTEREST & SINKING FUND BUDGET
FOR THE YEAR ENDING SEPTEMBER 30, 2025**

REVENUE

| | |
|------------------------|-------------------|
| Current taxes | \$ 209,992 |
| Delinquent taxes | 500 |
| Supplementals | - |
| Penalty and interest | 1,200 |
| Less: | |
| Discounts | (4,500.00) |
| Errors and adjustments | (1,900.00) |
| Collection expense | <u>(2,099)</u> |
| NET TAX REVENUE | <u>\$ 203,193</u> |
| TOTAL REVENUE | <u>\$ 203,193</u> |

EXPENDITURES:

| | |
|---|-------------------------|
| Bond principal | \$ 200,000 |
| Paying agent fees | <u>175</u> |
| | 200,175 |
| EXCESS OF REVENUES OVER (UNDER) EXPENDITURES | \$ 3,018 |
| Estimated Fund Balance October 1, 2024 | <u>24,535</u> |
| Estimated Fund Balance September 30, 2025 | <u><u>\$ 27,553</u></u> |

5.3 Manager Vela explained that the rate would remain the same for a total of \$0.13278 per one hundred (\$100) dollar valuation. After discussion, a motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed, to adopt the following resolution setting the tax rate for the 2024 tax year for the Construction and Maintenance Fund and the Interest and Sinking Fund.

**RESOLUTION ADOPTING
THE ANNUAL TAX RATE
FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2025
FOR CAMERON COUNTY DRAINAGE DISTRICT NO. 5**

THE STATE OF TEXAS }

COUNTY OF CAMERON }

WHEREAS, CAMERON COUNTY DRAINAGE DISTRICT NO. 5 is a political subdivision of the State of Texas, and

WHEREAS, the Board of Directors of the District has set the fiscal year of the District as being from October 1st through September 30th of the following year, and

WHEREAS, the District is required to set a tax rate each year under Sections 56.241 and 56.242 of the Texas Water Code, and

WHEREAS, the District has issued and has outstanding 1994 Unlimited Tax Bonds which require the District to levy a property tax for the Interest and Sinking fund sufficient for the retirement of said bonds, and the payment of interest thereon, and

THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CAMERON COUNTY DRAINAGE DISTRICT NO. 5, THAT:

Section 1. The tax rate for the year ending September 30, 2025, is set at a total of Thirteen and two thousand seven hundred eighty three ten thousands (\$.132783) cents.

Section 2. The tax rate for the Construction and Maintenance Fund is set at Twelve and five thousand eight hundred ninety three ten thousands (\$.125893) cents.

Section 3. The tax rate for the Interest and Sinking Fund is set at Six thousand eight hundred ninety ten thousands (\$.006890) cents.

Adopted this the 27th day of August 2024, in regular session of the District.

Steve Jennings, President

ATTEST:

Nicholas Consiglio, Vice-President

- Item 6 Motion was made by Nicholas Consiglio, seconded by Jerome Wade to authorize General Manager Vela to initiate the process to request that TxDOT convey an open drain to the Drainage District. Following a discussion, the motion passed.
- Item 7 Motion was made by Jerome Wade, seconded by Nicholas Consiglio to authorize the General Manager to initiate the process to request legislation on annexation for properties not within the district boundaries, directly benefitting from drainage improvements. Following a discussion, the motion passed.
- Item 8 Palm Valley Project. Repair of the 60” RCP at Palm Valley Drive South
Motion was made by Jerome Wade, seconded by Nicholas Consiglio to table this item. Following a discussion, the motion passed.

- Item 9 Report
- 9.1 Manager
- 9.1.1 Maintenance of North Main Drain – Manager Vela reported that we have started shaping the banks on the North Main Drain.
- 9.1.2 Expressway Crossing – Manager Vela reported the District should be receiving \$250,000 in grant money from Congressman Vicente Gonzalez’s office.
- 9.2 District Engineer – Engineer Brown reported that he needs to meet with Mr. Castro regarding the Murphy Diversion.
- 9.3 District Attorney – No additional report.

Item 10 Payment of Accounts, Wages, and Director’s Services. The motion was made by Jerome Wade and seconded by Nicholas Consiglio that these checks be issued:

CONSTRUCTION & MAINTENANCE FUND

| | | |
|---------------------------------------|------------------------------------|---------------------|
| Ck No. 5110 | Rolando Vela | \$ 3,587.32 |
| Ck No. 5111 | Veronica Larraga | 2,153.73 |
| Ck No. 5112 | Eloy S. Macias, Jr. | 1,900.35 |
| Ck No. 5113 | BCBXTX | 5,021.41 |
| Ck No. 5114 | Dearborn Life Insurance Company | 14.20 |
| Ck No. 5115 | Charter Communications | 105.42 |
| Ck No. 5116 | WM Corporate Services, Inc. | 2,891.97 |
| Ck No. 5117 | Rolando Vela | 200.00 |
| Ck No. 5118 | 360 Drone Mapping, LLC | 500.00 |
| Ck No. 5119 | Rolando Vela | 620.66 |
| Ck No. 5120 | La Feria Irrigation District No. 3 | 27,010.00 |
| TCDRS (ACH Debit) | | 3,424.82 |
| Electronic Federal Tax Payment System | | 5,325.75 |
| TOTAL CONSTRUCTION & MAINTENANCE FUND | | <u>\$ 52,755.63</u> |

Following a discussion, the motion carried.

Item 11 Executive Session. None

Item 12 Action on items in Executive Session. None

Item 13 Adjournment. There being no further business, the meeting was adjourned at 9:42 a.m.

Jerome Wade, Secretary

ATTEST:

Steven Jennings, President